



CITY OF PETERBOROUGH ACADEMY



Prospectus
2016/17

This prospectus offers information to parents of prospective Year 7 pupils.
Key documents and policies for the City of Peterborough Academy
are available on our website at www.cityofpeterboroughacademy.org



'Be Inspired'

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Information about the Sponsor



GREENWOOD DALE FOUNDATION TRUST



Wayne Norrie
Chief Executive

The Sponsor of the City of Peterborough Academy is the Greenwood Dale Foundation Trust (GDFT). Information about the Trust can be found on-line at www.greenwoodacademies.org and the Chief Executive and Chairman can be contacted on admin@greenwoodacademies.org

The Greenwood Dale Foundation Trust is a not-for-profit educational organisation. It specialises in working with schools in challenging circumstances and has a track record of delivering significant improvement in these schools. The Trust offers high levels of educational expertise and we seek to deliver long lasting and productive relationships with the communities we serve.

The Greenwood Dale Foundation Trust is the sponsor of 31 Academies at present, located across seven Local Authorities. They represent a wide range of educational phases for pupils aged from 3 to 18 years and educate over 16,000 pupils.

They are the:

- Beacon Primary Academy, 4-11
- Bishop Creighton Academy, 4-11
- City of Derby Academy, 11-16
- City of Peterborough Academy, 11-16
- City of Peterborough Academy Special School, 4-18
- Corby Primary Academy, 4-11
- Danesholme Infant Academy, Corby, 3-7
- Danesholme Junior Academy, Corby, 7-11
- Dogsthorpe Academy, 7-11
- Green Oaks Primary Academy, Northampton, 3-11
- Hazel Leys Academy, 3-11
- Houghton Regis Academy, Dunstable, 9-14
- Ingoldmells Academy, 4-11
- Kingswood Primary Academy, Corby, 3-11
- Kingswood Secondary Academy, Corby, 11-18
- Mansfield Primary Academy, 3-11
- Mablethorpe Primary Academy, 3-11
- Newark Hill Academy, Peterborough, 4-11
- Nottingham Academy, 3-18
- Nottingham Girls' Academy, 11-18
- Queensmead Primary Academy, Leicester, 3-11
- Rushden Primary Academy, 4-11
- Skegby Junior Academy, 3-11
- Skegness Academy, 11-18
- Skegness Infant Academy, 3-7
- Skegness Junior Academy, 7-11
- Stanground Academy, Peterborough, 11-18
- Sunnyside Primary Academy, Northampton, 4-11
- Welland Academy, Peterborough, 4-11
- Weston Favell Academy, Northampton, 11-18
- Woodvale Primary Academy, Northampton, 3-11

A Message from the Principal . . .

Dear Parent/Carer

I am extremely proud to be the Principal of the City of Peterborough Academy sponsored by the Greenwood Dale Foundation Trust.

At the Academy we have a clear vision for educational success. We are determined that our pupils are able to achieve well and leave us as confident, compassionate and articulate young people with the skills to support them through the rest of their lives.

Our ethos at the City of Peterborough Academy is simple and clear. We expect to teach our pupils to the highest of standards, to support them to be successful, to help them move on to higher education or high quality employment and to keep them safe and happy whilst on our Academy site.

In terms of behaviour, uniform and Academy standards we are very traditional. We expect pupils to wear our full uniform smartly at all times, attend well, behave appropriately and work hard. We also expect pupils to take part in the many extra curricular activities available.

A £13.8m building programme, including £5m donated by Peterborough City Council, has created new and refurbished accommodation to provide exceptional resources for our pupils who will range in age from 11 to 19 years.

Pupils see a lot of me during the school day. I spend a great deal of time around the Academy site teaching classes, visiting lessons and ensuring standards of teaching, learning and behaviour are outstanding in line with our Ofsted inspection judgment of April 2015.

Working together we can ensure that the City of Peterborough Academy remains an outstanding organisation.

I hope you find this prospectus interesting and informative. If you would like any further information please do not hesitate to contact us.

I look forward to meeting you in the future.

Yours faithfully
Mrs A Emmerson
Principal



The vision for our Academy

There is no limit to what our pupils can achieve

The City of Peterborough Academy will have an intake of 180 pupils in Year 7. The Academy will then grow by an additional year group, every year, reaching full pupil capacity by September 2019.

The City of Peterborough Academy will ensure pupils reach their full potential, with no limit to what they can achieve. We are committed to the highest of standards. We expect outstanding levels of achievement in all areas of academic and personal development and excellent behaviour.

The Academy promotes high-quality learning as an entitlement for all pupils, no matter which courses they choose. Our new and refurbished buildings create exciting environments in which to learn, which stimulate and enrich pupils' learning.

The Academy will establish positive learning partnerships with all new parents and provide strong and effective welfare and guidance services, with individual mentoring, to support pupils' academic progress and all-round development.

The Academy also offers high-quality curriculum opportunities through innovative approaches to learning.

Individual pupils will develop a sense of personal responsibility so that they can make a full contribution to their learning and to the community. The Academy raises aspirations and actively challenge low expectations.

We want our pupils to be proud to belong to the City of Peterborough Academy and proud of their achievements. Whatever our pupils' backgrounds, we want them to be in the best possible position to move on to a successful life beyond the Academy, whether it is in education, training or employment.



The Care of Pupils

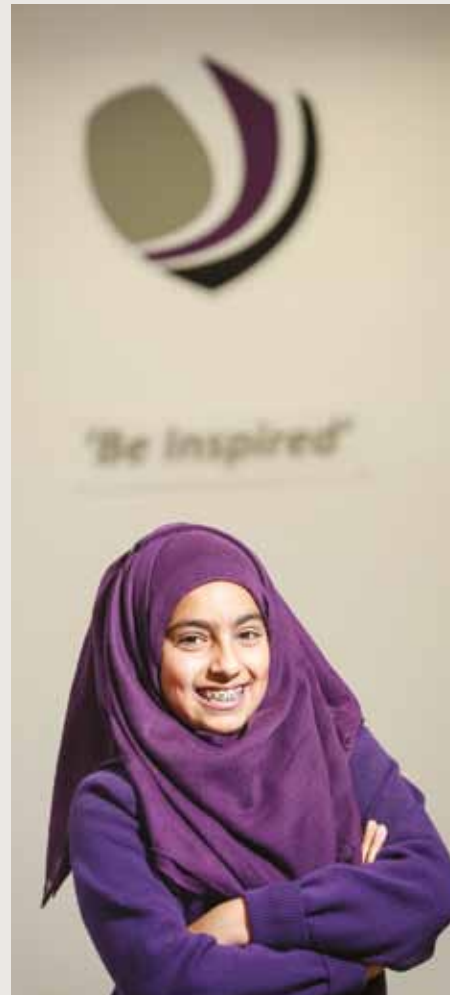
We are currently a growing Academy. Therefore we are in the best place to ensure that each individual pupil is supported with an efficient and caring system of pastoral care.

The Year 7 Group is divided into different tutor groups. Each of these groups is in the charge of a Form Tutor, who plays a major role in the academic progress and pastoral support for each child in the group.

Each Form Tutor has an extensive knowledge of every pupil in the group and parents are asked to make contact with him or her in the first instance if any problems or questions arise involving their child.

The Form Tutors are led by a Head of Year and Deputy Head of Year, whose responsibility is to co-ordinate and support the work of Form Tutors and to oversee the academic and social progress of the Year as a whole.

As the Academy expands, pupils in Years 10 and 11 will have a much larger team of support staff. Directors of Achievement and Learning Mentors will work with the Year teams to provide exceptional levels of support for pupils to ensure examination success.



Learning Support

The Academy has a well staffed and well equipped Specialised Learning Centre. Its role is to support pupils who are experiencing learning difficulties and to help extend the most able pupils to ensure they reach their full potential. We also have Learning Mentors employed throughout the Academy.

The support offered may take place in lessons or may be on a withdrawal basis. For pupils with general English Language difficulties or who speak English as an Additional Language the Academy has specialist staff who support these pupils in all years.

Lunchtimes

Pupils are expected to stay on the Academy site at lunchtime. We will ensure they are safe and have access to a healthy and nutritious meal.

The Academy Curriculum



The City of Peterborough Academy focuses on Literacy and Languages for education, employment and pleasure. This focus permeates the whole curriculum and includes:

- an early emphasis on literacy in order to drive up standards
- generally specific provision for new arrivals using intensive immersion techniques, taking advantage of the wide range of community languages spoken in the Academy
- extending opportunities through the teaching of new modern foreign languages, providing pathways to higher education, employment, business opportunities and leisure.



Our curriculum is differentiated by ability and pupils are set in every curriculum area so that they can be challenged and supported in relation to their ability, gifts, needs and interests.

For pupils with English as an additional language (EAL) there are opportunities for both stand alone teaching and support in lessons to ensure that pupils get the challenge they need without being isolated from the main-stream school and other pupils.

The most able pupils will be identified, with a senior member of staff having responsibility for ensuring that their needs and interests are met and that they are appropriately stretched and challenged.

Year 7 Base

Growing a new school around your child

The City of Peterborough Academy is growing year on year to provide a total of 900 places, 11-16, by September 2019. This steady year on year growth is by far the best way to open a new school and means that our Academy will grow around your child.

With the GDFT being a very large organisation, this means we can provide outstanding support for each individual pupil, including specialist staff and high quality resources.

However, the move from a smaller primary school to a larger secondary school can be daunting for pupils and we recognise that parents want their children to feel safe and secure. We achieve this by setting up 'bases', or 'schools within a school'.

Year 7 Base

Year 7 pupils are located in their own designated area of the Academy complete with its own outdoor playground. In future years they will have a separate lunchtime to the rest of the pupils, allowing them to have a more relaxed meal and better access to our resources, including the library.

The base supports young people coming from a range of different primary schools to ensure they are safe, secure and make the very best start to their secondary education. Education needs to be delivered on a smaller scale so that pupils and teachers establish positive working relationships which increases pupils' confidence in their learning.

This system has proved very popular with pupils and parents alike and has been praised by Ofsted as an example of 'National Best Practice'. It also provides a unique opportunity to completely alleviate many of the worries new Year 7 pupils have when moving to secondary school and enables them to shape the development of the new Academy right from the start.



Extra Curricular Activities

Clubs, Societies and Teams

We recognise the importance of offering pupils a rounded education. To this end we offer a wide range of activities beyond lesson times. We also believe in the benefits of competitive sport and in giving opportunities for many additional activities, including outdoor pursuits, music and drama.

For example:

Performing Arts including productions, concerts, music tuition and choirs.

Sport including competitive fixtures and leisure activities using our impressive facilities.

Visits including curriculum-based activities and educational trips.

Residentials including Outward Bound activities. We aim to have a very successful Duke of Edinburgh Award Scheme, as we have in all our other secondary Academies.

Curriculum Activities including homework clubs, extra help sessions, access to the library and IT facilities.



Admissions to the Academy

1. Pupils are admitted at the start of and during:

- secondary year 7 (age 11)

2. Admission numbers:

- a) 180 full time places - Year 7

To apply for a place at the City of Peterborough Academy

3. For admission to Year 7, in the year preceding admission, parents should apply on-line or on paper using the Peterborough City Local Authority Schools Admissions process.

For admission in September 2017, these forms can be accessed on-line from 12 September 2016 and all forms should be returned to Peterborough City Local Authority by **midday on 31 October 2016** for secondary Year 7.

4. Please contact the Peterborough City Local Authority on www.peterborough.gov.uk to download an application form or telephone the Admissions and Exclusions office on 01733 747474.

Admissions Criteria

We want our Academy to serve local children and our admission criteria are published in full as a supplement to this prospectus.

When the City of Peterborough Academy is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs or Education Health and Care Plan naming the Academy, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked After and previously Looked After children.
2. Children who attend one of the following primary schools as listed below, in alphabetical order:
 - Abbotsmede Community Primary School
 - All Saints C of E Primary School
 - Bishop Creighton Academy
 - Dogsthorpe Academy
 - Newark Hill Academy
 - Parnwell Primary School
 - Welland Academy
3. A child with a sibling on roll at the Academy at the time of application.
4. Children of staff in either or both of the following circumstances:
 - where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made; and
 - the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
5. Other children.

In the event of oversubscription in any of the above criteria, priority will be given to those living closest to the Academy.



Basic Standards

We expect our pupils to respect themselves, other members of the City of Peterborough Academy community and the Academy site.

We ask our pupils to wear their uniform properly on site, on their way to and from the Academy and at all Academy functions. They are ambassadors for their Academy and we expect them to represent the Academy in the community in the best manner.

Hair

Long hair must be tied back at all times. Excessive hair styles are strongly discouraged. In particular, pupils should not have 'cuts' of any shape or design or bright/unnatural hair colours.

Jewellery

Pupils may wear a pair of small, plain gold-coloured ear studs in the ear lobe. No other jewellery is allowed. We would encourage pupils not to wear anything valuable to the Academy.

Make-Up

Make-up, including nail varnish, is not allowed. Pupils will be asked to remove it.

Decisions on any of the above are the responsibility of the Principal and her decision is final.

Discipline

For the Academy to run efficiently and for pupils to gain the most out of the education offered, a high standard of discipline is expected at all times. Anti-social or disruptive behaviour will be dealt with promptly and sanctions imposed.

All staff are expected to encourage high standards of behaviour, work and dress. Staff will be vigorously supported to achieve these expectations by Heads of Year, Heads of Department and the Senior Leadership Team, led by the Principal. Parents will also be involved as quickly as possible, so that home and the Academy can work in partnership to solve problems which may arise.

We are proud of the high standards of discipline we set and achieve in our Academies. All pupils are encouraged to develop an enquiring mind, a sense of purpose and a determination to work hard. At the centre of the Academy's Code of Conduct is respect and consideration for other people and their property.

The Code of Conduct will be brought to the attention of pupils throughout the school year. Parents will be informed of this Code at meetings, by letters home and on the Academy website.

Uniform Policy

We have strict guidelines on school dress and all pupils are expected to wear the full Academy uniform properly. We believe that this helps to give our pupils a sense of 'belonging' and helps foster pride in the Academy.

Uniform for Years 7 - 11

Our requirements:

- Sensible low-heeled black shoes (not boots or trainers—logos and embellishments are not allowed).
- Plain white school shirt suitable for a tie (not polo shirts).
- Academy tie (tightened with a tight knot at all times).
- Black trousers or skirt (jeans ,cords, 'hipster' or tight-fitting trousers or skirts are not allowed, skirts are to be no shorter than knee length).
- Academy V-necked pullover in purple (black in years 10 and 11), with Academy logo.
- Black or grey socks with trousers, white socks or neutral or black tights with skirts.
- A warm coat (not denim) for travelling to and from the Academy.
- A suitable bag for carrying books and equipment.

Some pupils may wish to wear a Salwar Kameez, in Academy purple. The Kameez must be at least knee length.

PE Kit

- Black tracksuit bottoms with grey stripe, black Academy shorts or black Academy leggings.
- Black and purple PE shirt with Academy logo (fitted/unisex).
- Black and purple long-sleeved reversible top with Academy logo.
- Suitable trainers or other PE footwear.

* Additional items may be added to the Price and Buckland website.





The Academy Day

Years 7, 8 and 9

5 minute warning bell	8.40am
AM Registration/Assembly	8.45am – 9.00am
Period 1	9.00am – 9.50am
Period 2	9.50am – 10.40am
Morning Break	10.40am – 10.55am
Period 3	10.55am – 11.45am
Period 4	11.45 am – 12.35pm
Lunch	12.35pm – 1.20pm
5 minute warning bell	1.15pm
PM Registration	1.20pm – 1.30pm
Period 6	1.30pm – 2.20pm
Period 7	2.20pm – 3.10pm
Academy Ends	3.10 pm



Academy Calendar 2017/2018



CITY OF PETERBOROUGH ACADEMY

August 2017						September 2017					October 2017								
M			7	14	21	28	M		4	11	18	25	M		2	9	16	23	30
T		1	8	15	22	29	T		5	12	19	26	T		3	10	17	24	31
W		2	9	16	23	30	W		6	13	20	27	W		4	11	18	25	
T		3	10	17	24	31	T		7	14	21	28	T		5	12	19	26	
F		4	11	18	25		F	1	8	15	22	29	F		6	13	20	27	
S		5	12	19	26		S	2	9	16	23	30	S		7	14	21	28	
S		6	13	20	27		S	3	10	17	24		S	1	8	15	22	29	
November 2017						December 2017					January 2018								
M		6	13	20	27		M		4	11	18	25	M	1	8	15	22	29	
T		7	14	21	28		T		5	12	19	26	T	2	9	16	23	30	
W	1	8	15	22	29		W		6	13	20	27	W	3	10	17	24	31	
T	2	9	16	23	30		T		7	14	21	28	T	4	11	18	25		
F	3	10	17	24			F	1	8	15	22	29	F	5	12	19	26		
S	4	11	18	25			S	2	9	16	23	30	S	6	13	20	27		
S	5	12	19	26			S	3	10	17	24	31	S	7	14	21	28		
February 2018						March 2018					April 2018								
M		5	12	19	26		M		5	12	19	26	M		2	9	16	23	30
T		6	13	20	27		T		6	13	20	27	T		3	10	17	24	
W		7	14	21	28		W		7	14	21	28	W		4	11	18	25	
T	1	8	15	22			T	1	8	15	22	29	T		5	12	19	26	
F	2	9	16	23			F	2	9	16	23	30	F		6	13	20	27	
S	3	10	17	24			S	3	10	17	24	31	S		7	14	21	28	
S	4	11	18	25			S	4	11	18	25		S	1	8	15	22	29	
May 2018						June 2018					July 2018								
M		7	14	21	28		M		4	11	18	25	M		2	9	16	23	30
T	1	8	15	22	29		T		5	12	19	26	T		3	10	17	24	31
W	2	9	16	23	30		W		6	13	20	27	W		4	11	18	25	
T	3	10	17	24	31		T		7	14	21	28	T		5	12	19	26	
F	4	11	18	25			F	1	8	15	22	29	F		6	13	20	27	
S	5	12	19	26			S	2	9	16	23	30	S		7	14	21	28	
S	6	13	20	27			S	3	10	17	24		S	1	8	15	22	29	

- Academy Holiday
- Bank Holiday
- Staff Training Days

Working with Others

Partnerships that make a difference



CITY OF PETERBOROUGH
ACADEMY



GREENWOOD DALE
FOUNDATION TRUST

The City of Peterborough Academy is determined to build strong and lasting relationships with other organisations.

This includes:

- working closely with our local partner primary schools to share resources and expertise, as well as enhancing transition arrangements.
- making our facilities, especially sporting facilities, available to local community groups.
- establishing links with local Further Education colleges and universities to ensure our pupils understand the opportunities further study can offer.
- working with local employers to offer our pupils the chance to undertake a meaningful work experience placement and, for some, improved access to apprenticeships.
- promoting closer ties with charities and other community groups.



The City of Peterborough Academy Advisory Council

Each Academy within the Greenwood Dale Foundation Trust has its own Advisory Council (AAC) that works closely with each Principal and Executive Principal.

Each AAC is a small group and has staff, parent and local community representation. It is not, however, the same as a traditional governing body as it has no legal responsibilities. These responsibilities are held by the GDFT Trust Board.

Each AAC meets formally once a term and AAC members are encouraged to play an active part in the day to day life of the Academy.

This Council has three key roles in terms of the development and success of the City of Peterborough Academy:

1. To advise and act as a critical friend to the Principal of the Academy and to advise the Trust Board about local issues they need to consider that affect the Academy.
2. To represent the interests of the Academy community in the running of the Academy and to represent the Academy in its community.
3. To provide support to the Principal in undertaking appropriate day to day procedures that are essential to the life of the Academy, such as disciplinary and complaints procedures.

The Council can be contacted via the Clerk to the Council on admin@cityofpeterboroughacademy.org or on 01733 821440.

Membership of the Council can be found on the Academy website www.cityofpeterboroughacademy.org



Contact us:



GREENWOOD DALE FOUNDATION TRUST

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