



# CITY OF PETERBOROUGH ACADEMY

## Privacy Notice - Appendix 1(Staff)

Data recipient and purpose of sharing	Staff names	Staff email addresses	Date of Birth	Home contact details	Characteristics*	NI number	Other
<b>Access HR system</b> management information system (GATHRIS)	✓	✓	✓	✓	✓	✓	
<b>Busy Bees</b> optional childcare voucher scheme	✓	✓	✓	✓	✓	✓	Rate of pay
<b>Office for National Statistics</b>	✓	✓	✓	✓	✓	✓	Rate of pay
<b>Northampton County Council</b> pensions	✓	✓	✓	✓	✓	✓	Salary, marital status, absence rates, pay number
<b>Teachers' Pension Scheme</b>	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
<b>Virtual College</b> for the purposes of staff training	✓	✓					Academy
<b>Smartlog</b> for the purpose of staff training	✓	✓					Academy
<b>School Workforce Census (DfE)</b>	✓		✓	✓	✓	✓	Rate of pay, disability and equality details, teacher number, qualifications
<b>Inland Revenue, CSA, Courts</b> as part of possible investigations	✓	✓	✓	✓	✓	✓	As necessary
<b>Teacher training programmes</b> ITT, Cambridge Partnership, Teach East	✓	✓	✓	✓	✓	✓	Absence / performance details, disability, marital status, health clearance
<b>Work future</b> occupational health service and pre-employment checks	✓		✓	✓	✓		Absence, Disability and equality details
<b>Groupcall</b> for communication purposes	✓	✓		✓			
<b>Lessons Learned</b> for purposes of monitoring staff performance and PDR process	✓	✓					Lesson observations, job role, personal development review

<b>Data recipient and purpose of sharing</b>	<b>Staff names</b>	<b>Staff email addresses</b>	<b>Date of Birth</b>	<b>Home contact details</b>	<b>Characteristics*</b>	<b>NI number</b>	<b>Other</b>
<b>Evolve</b> for purposes of logging on to an online trips and visits tool	✓	✓					Mobile phone number
<b>Tempest Photography</b> to create staff identification badges	✓						photo
<b>SIMS</b> school database	✓	✓	✓	✓		✓	
<b>Go 4 schools</b> for purposes of monitoring/reviewing student performance	✓	✓					
<b>Vericool</b> cashless catering	✓						
<b>Trust support systems</b> Service desk	✓	✓					Room number, Working hours
<b>Inventry</b> for the purpose of safeguarding the Academy site	✓	✓					
<b>Curriculum Support Packages</b> eg. Kerboodle, Sam learning, MyMaths, Corbett maths, note flight, class dojo, code combat, Eclipse, Renaissance Learning, Accelerated Reading	✓	✓					
<b>Exam systems</b> A2C migration, exampro, test base, exam boards such as AQA, OCR	✓	✓					Job role, work contact number
<b>Social Media</b> twitter	✓						
<b>External Agencies</b> Peterborough City Council, admissions, secure access, LRS, skills service, UCAS	✓	✓					Job role, work contact number
<b>PiXL</b> for the purpose of student analysis	✓	✓					
<b>CPOMS</b> for the purpose of reporting safeguarding	✓	✓					Job role

*\*Nationally-defined personal characteristics descriptions ie gender, ethnicity, first language, pupil premium and free school meals eligibility*