

Ref: FIP/MBU//Revision Guide

19 March 2019

Dear Pupil,

RE: REVISION GUIDES

Please find attached with this letter an order form for Health and Social Care revision guides that you can order to supplement your learning and exam preparation in the lead up to the summer examinations.

If you wish to purchase a revision guide we would we would encourage you to pay using the Vericool online secure payment method. Cheques should be made payable to: **City of Peterborough Academy**. We would advise against sending students into school with large amounts of cash; however, if this is your preferred method of payment please ensure a receipt is obtained and the exact amount is sent in. Unfortunately the Academy cannot be held liable for cash payments where no receipt has been issued.

If you wish to purchase a revision guides please complete the order form attached by:

- 1) **Simply ticking against the health and social care line**
- 2) **Indicate the total price at the bottom of the form**
- 3) **Enclose the order form indicating your preferred payment option in a sealed envelope clearly labelled with:**
 - **Your name & tutor group**
 - **'Revision Guides Order'**
- 4) **Hand in to reception**

Could you please place your order for any revision guides by Friday 22 March. All revision guides are subject to availability from the supplier.

Yours Sincerely,



Mrs M Budner
Director of Achievement

