

14 June 2024

Dear Parents and Carers

I wish to introduce myself to you. My name is Mr Ferrara and I am the Designated Person in school with lead responsibility for promoting the educational outcomes for children who are in care, or have previously been in care.

Please read on if your child(ren) has been in the care of a local authority and are now the subject of:

- An Adoption Order (including those who were adopted from 'state care' outside of England or Wales)
- A Special Guardianship Order
- A Child Arrangement Order – previously called residency Order

Collectively children subject to one of the above orders may be referred to as a child previously in care or a child previously looked after.

### **Pupil Premium Plus (PP+)**

If your child was previously looked after by a local authority in England or Wales and is subject to a Special Guardianship Order or a Child Arrangement Order or was previously looked after by a local authority in England, Wales or from abroad and is now adopted, the school can claim the Pupil Premium + grant. For this academic year, the grant is £2570 for each child and is used to support the social, emotional, and educational needs of this group of children.

To enable us to claim this funding, we would need you to inform us **before October**. The Department for Education requires that you provide us with a copy of the order or a letter from the local authority/country that placed the child with you. We will then complete our census which is sent to Peterborough City Council.

To keep the strictest confidentiality possible, provide this information to Veronica Giaquinto, Emma Warner (Deputy Principal; Designated Safeguarding Lead) or myself.

Please be reassured that such evidence and information will be treated in the strictest confidence and names or details of children are not part of the census. This information is used for funding purposes only. Please be aware that this information must be declared each time your child starts a new school. However, once you declared this information, there will be no need to do it again until your child leaves us.

We are happy to discuss the use of PP+ with you, you can also view our Pupil Premium strategy on our school website.

If you have any questions about how we store this information, please don't hesitate to contact me.

### **Home / School Partnership**

We understand that a child's early experiences may have a lasting impact and that every child is unique. We would like to work in partnership with families to ensure that each child's educational experience is positive and that they achieve the very best that they are able to.

Please be assured that we respect your child's lived experience, and we would welcome a discussion with you to identify and agree how this information would be sensitively shared with relevant staff to enable us as a school to understand and support meeting your child's needs, consideration of any reasonable adjustments and curriculum considerations.

I would like to encourage you to contact me if you have questions about this information. You can do this by contacting the Academy on 01733 821440 or emailing me at [jferrara@cityofpeterboroughacademy.org](mailto:jferrara@cityofpeterboroughacademy.org). I look forward to working with you.

You are also entitled to advice and information from Peterborough Virtual School. More information can be found on their [website](#).

Yours sincerely

A handwritten signature in black ink, appearing to read 'J Ferrara', with a stylized flourish at the end.

**Mr J Ferrara**  
**Senior Assistant Principal**  
**Designated Person for Children in Care or Previously in Care**