



CITY OF PETERBOROUGH ACADEMY

Privacy Notice - Appendix 1(Staff)

Data recipient and purpose of sharing	Staff names	Staff email addresses	Date of Birth	Home contact details	Characteristics*	NI number	Other
Access HR system management information system (GATHRIS)	✓	✓	✓	✓	✓	✓	
Busy Bees optional childcare voucher scheme	✓	✓	✓	✓	✓	✓	Rate of pay
Office for National Statistics	✓	✓	✓	✓	✓	✓	Rate of pay
Northampton County Council pensions	✓	✓	✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Teachers' Pension Scheme	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Virtual College for the purposes of staff training	✓	✓					Academy
Smartlog for the purpose of staff training	✓	✓					Academy
School Workforce Census (DfE)	✓		✓	✓	✓	✓	Rate of pay, disability and equality details, teacher number, qualifications
Inland Revenue, CSA, Courts as part of possible investigations	✓	✓	✓	✓	✓	✓	As necessary
Teacher training programmes ITT, Cambridge Partnership, Teach East	✓	✓	✓	✓	✓	✓	Absence / performance details, disability, marital status, health clearance
Work future occupational health service and pre-employment checks	✓		✓	✓	✓		Absence, Disability and equality details
Groupcall for communication purposes	✓	✓		✓			
Lessons Learned for purposes of monitoring staff performance and PDR process	✓	✓					Lesson observations, job role, personal development review

Data recipient and purpose of sharing	Staff names	Staff email addresses	Date of Birth	Home contact details	Characteristics*	NI number	Other
Evolve for purposes of logging on to an online trips and visits tool	✓	✓					Mobile phone number
Tempest Photography to create staff identification badges	✓						photo
SIMS school database	✓	✓	✓	✓		✓	
Go 4 schools for purposes of monitoring/reviewing student performance	✓	✓					
Vericool cashless catering	✓						
Trust support systems Service desk	✓	✓					Room number, Working hours
Inventry for the purpose of safeguarding the Academy site	✓	✓					
Curriculum Support Packages eg. Kerboodle, Sam learning, MyMaths, Corbett maths, note flight, class dojo, code combat, Eclipse, Renaissance Learning, Accelerated Reading	✓	✓					
Exam systems A2C migration, exampro, test base, exam boards such as AQA, OCR	✓	✓					Job role, work contact number
Social Media twitter	✓						
External Agencies Peterborough City Council, admissions, secure access, LRS, skills service, UCAS	✓	✓					Job role, work contact number
PiXL for the purpose of student analysis	✓	✓					
CPOMS for the purpose of reporting safeguarding	✓	✓					Job role
Class Charts	✓	✓					Job role
GCSE Pod	✓	✓					Job role
Insight Discover	✓	✓					Job role
Ace placement	✓	✓					Job role
Wilds Lodge	✓	✓					Job role
BlueSky	✓	✓			✓		Job role, lesson observations, job role, personal development review
Code Combat	✓	✓					Job role
Soundtrap	✓	✓					Job role
Covid testing	✓	✓					Work phone number
The Heroes Foundation	✓	✓					Staff email address
PSP ltd – company coming in to take pictures of students and staff for internal systems and parents	✓						Student images used on our internal systems

**Nationally-defined personal characteristics descriptions ie gender, ethnicity, first language, pupil premium and free school meals eligibility*