



# City Of Peterborough Academy

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## STUDENT LEADERSHIP

2023-2024



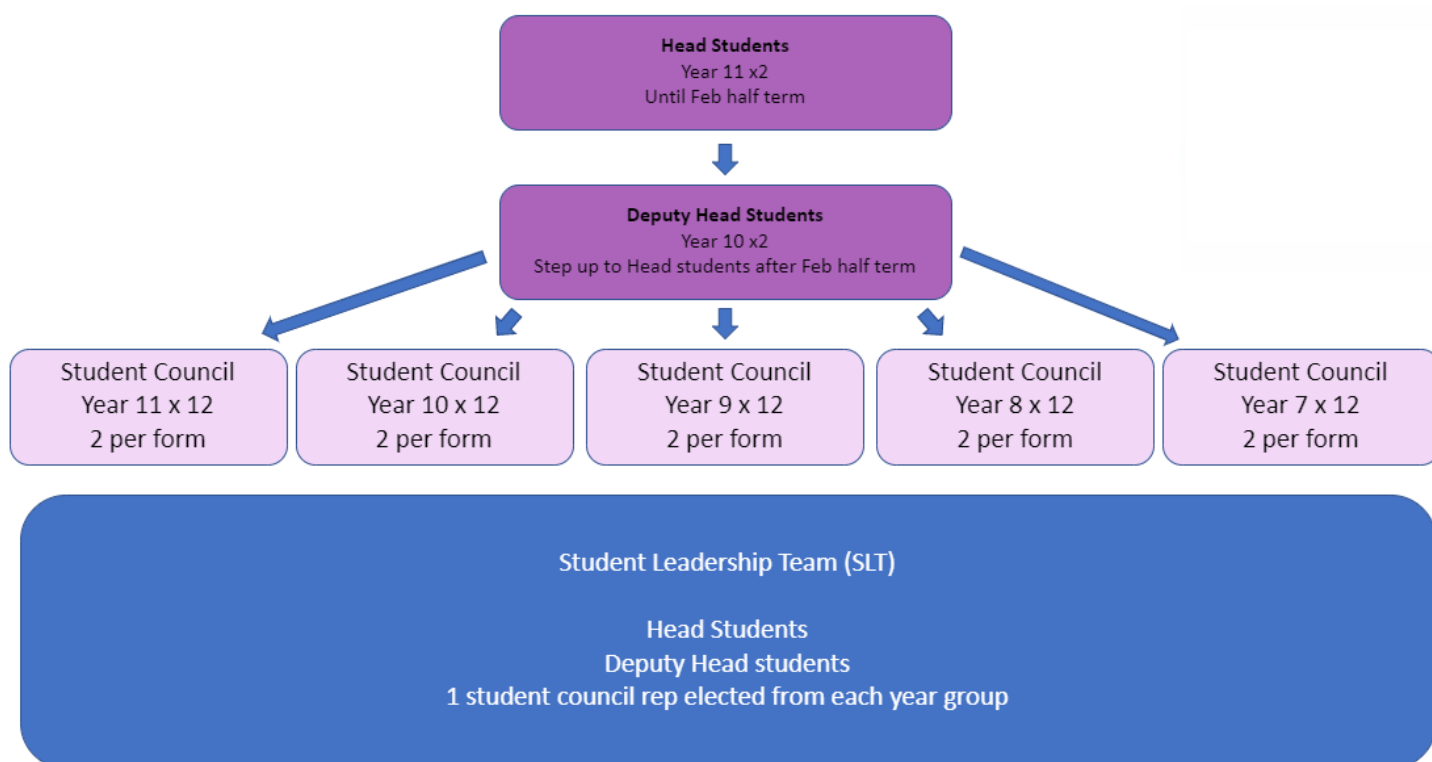
# Student Leadership

Student Leadership is an integral part of CoPA's vision and commitment to our students. It is an embedded part of our culture and drives improvement in everything that we do. We drive our students to '*Be Kind and Work Hard*' and as part of this we have high aspirations for our students. We believe that developing them as leaders plays a key role in the community and improving their life chances.

## Aims of our Student Leadership

To empower students to work in partnership with staff towards shared goals. To enable a platform for students to develop creativity to flourish as the school community enhancing wealth of experiences, ideas, skills and sense of fun that students bring. Student leaders aim to enhance the input students have with rewards, whole school events, supporting our community and student well-being.

# Student Leadership Structure



## Extended Student Leadership



# What are we looking for from our Student Leadership Team?

Our student leadership team will be an integral part of the Academy and they will be the ambassadors to other students, our community and to all visitors.

To embody this our Student Leadership team need to have:

- A positive attitude towards the school, including commitment to the school aims and priorities.
- Their support of a range of school activities and events.
- Adherence to school uniform and presentation standards.
- An exemplary record in terms of effort grades, attendance and punctuality.
- A keen sense of responsibility.
- A high level of motivation including a willingness to work with and learn from their peers.
- Confidence and the ability to communicate effectively.
- Skills in Leadership and teamwork.
- Reliability and dedication.
- Ability to inspire other students and command the respect of their peers.
- A positive role model.
- Willing to assist others.

# Currently positions available:

## July 2023

**Head Students—2 positions for Year 10**

**Deputy Head Students—2 positions for Year 9**

**All other positions will be available from September 2023**

## What is expected of the Student Leadership Team?

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- Head students will meet with deputy head students and student council members to discuss priorities to discuss with SLT
- Staff lead will meet with the Head students to discuss agenda and develop their discussion points and questions for Staff SLT
- Staff lead will give Head students agenda item from Staff SLT to discuss and bring ideas back for Staff SLT (Area of focus to develop or item that Staff SLT need input from student council to make decision and move forward)
- Student Leadership Team will meet with Staff SLT once a term

## HEAD STUDENTS

Applications are invited from Year 10 students only.

**Roles Available**—There are 2 positions available

### Responsibilities:

- Lead student council
- Student council agenda
- Attend school events
- Speak and present at school events
- Support transition and meet with feeder schools
- Lead school improvement project
- Complete duties and extra-curricular events

### Essential characteristics:

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

### Report to

Senior Assistant Principal—SLT member

### How to Apply

- Complete the application form by Tuesday 27th June.
- Shortlisting will be announced by Wednesday 28th June
- Applicants will create a promotion video on 'The Importance of Leadership in a school and why they are right for this role' . This will be broadcast to whole school on week commencing 10th July
- Head student announced Monday 17th July

## DEPUTY HEAD STUDENTS

Applications are invited from Year 9 students only.



**Roles Available**—There are 2 positions available

### **Responsibilities:**

- Support in leading student council
- Student council minute taker and circulates the minutes
- Attend school events
- Present at school events
- Support transition and meet with feeder schools
- Support and shadow in the management of the school improvement project
- Complete duties and extra-curricular events

### **Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

### **Report to**

Senior Assistant Principal—SLT member

### **How to Apply**

- Complete the application form by Tuesday 27th June.
- Shortlisting will be announced by Wednesday 28th June
- Applicants will create a promotion video on 'The Importance of Leadership in a school and why they are right for this role'. This will be broadcast to whole school on week commencing 10th July
- Head student announced Monday 17th July





# **City Of Peterborough Academy**

**Student Council**

## STUDENT COUNCIL

Applications are invited by two members per form in each year group

**Roles Available**—There are 2 positions available per form

### Responsibilities:

- Attending all student council meetings
- Present agenda items to form group and collate feedback for council meeting
- Present 'You Said, We did' documents to form group
- Attend school events
- Support transition events
- Attend and promote competitions and charity events

### Essential characteristics:

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

### Report to

Head of Year

### How to Apply

- Complete application form and hand to HOY
- Present a short speech to your tutor group about 'Why is it important to have a Student Council in a school and why they are a good candidate for this role'

## What is expected of a Student Council member?

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- Student council leaders meet with staff member to present agenda items for the meetings
- Student council take items back to their forms to discuss any issues or points to raise at full council meetings
- Student council leads will discuss any additional agenda items with staff member to add to meeting agenda.
- Staff member will chair the student council meeting that will take place half termly
- Head students will also chair
- Deputy Head students will take minutes of the meeting to circulate notes and actions to staff member
- Staff member will circulate minutes to form tutors to share with all students
- Staff member to collate the actions and discuss with Staff SLT and develop actions
- School to create a response document *'You Said, We Did'* to share with all students and to add to the website



# **City Of Peterborough Academy**

**Extended Leadership Team**

## Extended Student Leadership



Sports Leaders

Community and  
Charity Leaders

D of E Leaders

Mental Health  
Ambassadors

Curriculum Prefects

Pride and Equality  
Leaders

Eco Warriors

Transition Leaders

Heroes

Anti- Bullying  
Ambassadors

## Sports Leaders

**Roles Available—** No set amount

**Responsibilities:**

- Lead PE events with PE Team
- Represent the school at sporting events
- Support transition events
- Speak and present at school events
- Complete duties and extra-curricular

**Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

**Report to**

TBC

**How to Apply**

- Complete application form and hand to HOY
- Interview with Staff Lead



**Sports  
Leaders**

## Community and Charity Leaders

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### **Roles Available— No set amount**

#### **Responsibilities:**

- Attend all community and charity meetings
- Use enrichment time to promote and organise for charity and community events
- Liaise with external providers to support charity and community events
- Contribute to the ideas and planning for community and charity events
- Speak and present at school events

#### **Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

#### **Report to**

TBC

#### **How to Apply**

- Complete application form and hand to HOY
- Interview with Staff Lead

## D of E Leaders

### Roles Available— No set amount

#### Responsibilities:

- Attend all DoE meetings
- Contribute in the planning and preparation for DoE events
- Support any fundraising events
- Attend all DoE events
- Support in transition events with feeder schools
- Promote DoE with other students in the school

#### Essential characteristics:

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

#### Report to:

Miss Lane

#### How to Apply

- Complete application form and hand to HOY
- Interview with Staff Lead





## Mental Health Ambassadors

### Roles Available— No set amount

#### Responsibilities:

- Lead mental health events in school
- Be present at key events to support students
- Run MH support sessions
- Be present in lunchtimes to offer guidance and support
- Contribute to Student council agenda
- Complete MH projects

#### Essential characteristics:

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

#### Report to

TBC

#### How to Apply

- Complete application form and hand to HOY
- Interview with Staff Lead



## Curriculum Prefects

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**Roles Available— 4 per department max**

**Responsibilities:**

- Lead department student events
- Attend open evening and transition events
- Attend school events
- Speak and present at school events
- Support displays and marketing of subject around school
- Get links with careers in the city and promote careers in the subject
- Complete duties and extra-curricular events

**Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

**Report to:**

**Heads of respective department**

**How to Apply**

- Complete application form and hand to Head of Department
- Interview with Staff Lead from respective department

## Pride and Equality Leaders

**Roles Available**—10 students in any year group

**Responsibilities:**

- Have exemplary behaviour
- Promote and support pride and equality in the school
- Promote diversity and lead events linked to this
- Develop the displays to link with school culture
- To lead Pride and Equality events in school
- Deliver pride and equality fun

**Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

**Report to:**

Pride staff leader

**How to Apply**

- Complete application form and hand to HOY
- Interview with Staff Lead



## Eco Warriors

### Roles Available—No set amount

#### Responsibilities:

- Support becoming a carbon neutral school
- Support the eco mark
- Promote and support in school competitions linked to eco awareness
- Demonstrate eco awareness and recycling prioritise through behavior
- Pond and eco garden
- Green house management

#### Essential characteristics:

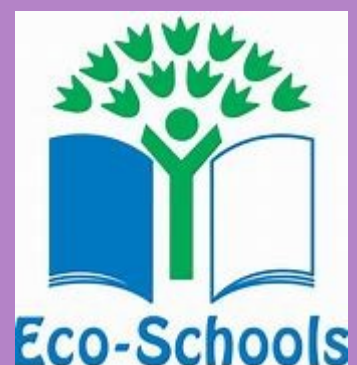
- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

#### Report to:

Eco Lead

#### How to Apply

- Complete application form and hand to HOY
- Interview with Staff Lead



## Transition Leaders

**Roles Available**—12 Year 7 and 8 students

**Responsibilities:**

- Attend Transition meetings
- Contribute to transition plans and activities
- Attend all transition events and support organisation
- Attend primary schools and be a spokes person

**Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

**Report to:**

**Head of Year 7—Mr Hunneyball**

**How to Apply**

- Complete application form and hand to HOY 7
- Interview with HOY 7



### **Roles Available—Not set amount**

#### **Responsibilities:**

- Attend Heroes training
- Attend and complete mentoring with year 8
- Be an exemplary role model
- Present assemblies to year 8
- Complete a charity homeless project
- Attend and support school events
- Attend and support transition events
- Attend and support Transition camp

#### **Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

#### **Report to:**

Miss Roughton

#### **How to Apply**

- Complete application form and hand to HOY
- Interview with Staff Lead



## Anti-Bullying Ambassadors

**Roles Available**—Up to 4 students per year group

**Responsibilities:**

- Lead student council
- Student council agenda
- Attend school events
- Speak and present at school events
- Support transition and meet with feeder schools
- Lead school improvement project
- Complete duties and extra-curricular events

**Essential characteristics:**

- Good attendance
- Positive behaviour on Class Charts
- Attendance at all Student Leadership meetings

**Report to:**

TBC

**How to Apply**

- Complete application form and hand to HOY
- Interview with Staff Lead



## LEADERSHIP APPLICATION

Student's Name:

Form:

Role Applying For:

Provide your 2 best examples where you have shown responsible leadership in the past.

What personal characteristics do you have while will help you with this role?

Why is this role important in our school?

Provide names and signatures of 2 members of staff who would give you a reference in support of your application

Staff Name 1:

Signature:

Staff Name 2:

Signature:





# City of Peterborough Academy

**City of Peterborough Academy**

Reeves Way  
Peterborough  
PE1 5LQ

**Principal:** Mrs N Treacy



**GREENWOOD  
ACADEMIES TRUST**