

10 June 2024

Dear Students, Parents & Carers

We know you and your child may have many mixed emotions about the upcoming transition days at CoPA. We imagine you will be feeling excited, nervous and a bit worried, but we want to assure you that we have a very exciting day planned, with lots of lessons and activities which will give students a taste of what it will feel like to be a student at CoPA in year 7.

Transition Days for Students

Transition days for all Year 6 students coming to CoPA in Year 7 will be on **Wednesday 3 July and Thursday 4 July**. Students will need to arrive at the school for **9:15 for a 9:25 start and parents/carers will need to collect these students at 2.30pm on both days**.

Students are to attend in their primary school uniform and footwear. We recommend they bring a drink with them as the weather, hopefully, will be warm.

Lunch will be provided by the school, and all students must choose if they want a hot or cold lunch. It is important that students choose their preference for these days and outline any allergies they may have. Please complete the google form with your child by completing the following link <https://forms.office.com/e/9wE8FXxwjp> If your child prefers a packed lunch rather than a hot dinner, this is fine.

Transition Evening for Parents

Transition evening for parents will take place on the evening of Wednesday 3 July. The evening will begin at 6 - 7:30pm approx. This will be an evening for you to meet key staff, hear about the school and for you to see the environment your child will be in from September. We strongly recommend you attend as it gives you an opportunity to ask any questions you or your child may have. The evening will start with a brief presentation from Mrs Treacy, our Principal and other key staff. You will then have the opportunity to branch out into your child's tutor group to meet their tutor and hear about how our pastoral system works within the school.

Chroma sport will also be at the event, and you will be able to check sizes and the products before you leave after the evening.

Transition Admission Forms

As part of preparing for a smooth start for your child we need you to complete the admission and information form. This will allow us to ensure we have current contact details and all the essential information regarding your child. Please complete this form by **Friday 24 June** <https://forms.office.com/e/L9YpLGRLQB>

Support with Uniform purchase

As a school, we run a secondhand shop for parents and carers to contact and collect items for free, depending on stock and availability. For further information about this please follow the link. <https://www.cityofpeterboroughacademy.org/page/?title=2nd+Hand+Uniform&pid=1235>

If your child is a recipient of Free School Meals or Pupil premium, you can request support with purchasing uniform. This is not automatically assigned to free school meals or pupil premium recipients. It is done on

a request basis. The request can offer each recipient support for up to £50 for Academy branded uniform from Chroma Sports.

You must have completed the admission form and returned it before we can offer support. We have to be able to ensure the PP funding is in place for your child prior to the offer. If you would like to request support for uniform, please complete the link by **Friday 5 July** <https://forms.office.com/e/UUkm5AN6Si>

You will be notified of the successful application by **Friday 12 July and a voucher will be sent to you.**

Transition Summer School

Additionally, we have an opportunity for a summer transition camp for our new CoPA cohort. This will take place on Monday 2 September and Tuesday 3 September. These will be free offers but are optional for families to send their children to. These days are only available to students who will be attending CoPA in year 7 in September. Please register your interest for your child to attend the transition days by completing the following form by **Friday 12 July** <https://forms.office.com/e/9LJVtJtJJn>

These places will not be confirmed until the end of July.

If you have any questions, please contact the school by email. We are always happy to help.

Yours Faithfully



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Head of Year 7

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